



PCC Election Board

TERMS OF REFERENCE

AIM

To oversee effective working arrangements from the current PCC term through to the PCC election in May 2020 for the OPCC, Constabulary and partners.

To ensure that the OPCC, Constabulary and partners are prepared for the 2020 PCC election and can effectively respond to the needs and ways of working of the PCC.

To achieve these aims while being mindful of the demands of business as usual.

ROLE

The Board has been established to:

- Manage resourcing of preparations for the 2020 PCC election
- Consider risks and emerging issues
- Provide strategic direction and co-ordination
- Oversee the delivery against the following workstreams:
 1. Project Management
 2. Election, candidates and briefings
 3. OPCC team
 4. Partner and stakeholder engagement

MEMBERSHIP

OPCC:

Mark Simmonds, Chief Finance Officer (Chair)

John Smith, Chief Executive

Marc Hole, Head of Commissioning and Partnerships

Niamh Byrne, Head of Communications

Kate Watson, Office and HR Manager

Charlotte Pritchard, Senior Commissioning Officer

Laura Hesketh, Marketing and Media Officer

Constabulary:

Sarah Crew, Deputy Chief Constable [or nominated officer(s)]

Partners:

On an invite basis to include PARO [to consider other external representation]

FREQUENCY

Meetings are to be held bi-monthly initially and monthly from January 2020 and administered by the CEO/CFO's PA.

REPORTING ARRANGEMENTS

To OPCC SLT and the Chief Officer Group, as required